

GROUP MEMBER: How to Buy Online Instructions

Before you buy online, make sure you have been assigned a GROUP CODE by your Group Leader. Do not make your purchase without your GROUP CODE. Incorrect purchases will be deleted from our system.

1. Go to www.snowtrails.com. From the drop down menu system at the top of the page select PASSES & TICKETS. Select the BUY ONLINE NOW option to enter the shopping cart area to start buying!

2. All group products are located in the GROUP/CLUB MEMBERSHIP category in the shopping cart. The *Super Flex Pass* and *Season Freedom Pass* are the two primary products for Group/Club Members. Please review documentation and instructions from your Group Leader on which products are available to you.

3. Select the pass(es) you want to purchase using the button ADD TO CART. Select the NEXT button once you are done choosing all desired products.

NOTE: Your discounted price for your Group/Club will not be visible until the SUMMARY page later in the process.

4. Select the ASSIGN button to enter data for each passholder. **If you were a passholder at Snow Trails in the recent past, please find your record by entering your First/Last Name and either your birth date, password, previous pass number, or email address. Entering your username and password from a previous year will automatically fill the record with your data.** If you go by your middle name you may want to try that in the First Name field if the record was not found. If you are a new member to Snow Trails or are unable to find your record, please select the NEW GUEST button.

5. Check all the personal data in the fields. Add or change data as needed to reflect new addresses, phone, etc. All fields marked with a red asterisk are required. When done, select the NEXT button.

6. Select the GROUP CODE from the drop down menu for each product requiring it. **If you have not received your GROUP CODE from your advisor please stop now! Do not guess as there are many groups with similar names. A wrong entry will result in your pass being deleted from the system.** You must enter by code value (e.g. T34). Once you have assigned passholder information to each pass and selected GROUP CODES for each passholder, select the NEXT button.

7. SUMMARY OF YOUR PURCHASE: Check that all the products are correct with the correct GROUP CODES and passholders assigned to them. Note the correct prices as outlined in the price guide from your Group Leader are now reflected in the Net Price.

8. Review the screen and read carefully. Select the person paying for the transaction from the check button options. Your choices include one of the passholders or you may enter an additional person.

10. Review and accept the TERMS AND CONDITIONS. Select the NEXT button to proceed.

11. Express Assumption of Risks and Forum Selection Agreement: You must read and accept (at the bottom of the page) our Liability Waiver. Please mark if you are over or under 18 years of age. If you (the purchaser) are under 18, you must download a waiver from the link, print it, have your legal guardian sign it, and return it to Snow Trails. Most purchases are made by adults or parents of minors for whom they can accept liability.

12. BUY: The name field may be pre-populated with guest record data which you can change. This name should reflect your name exactly as it is written on your credit card. Enter card number and expiration date and then select the NEXT button. The order will process and you will be presented with a confirmation page. You may select the PRINTER FRIENDLY receipt button to see what your receipt (emailed to the buyer) will look like. It contains a link to the Liability Waiver you electronically signed.

NOTE: All questions should be directed to your Group Leader about GROUP CODE, products and prices. Snow Trails WILL NOT give out GROUP CODE information.